

# ANNUAL REPORT

## ROYAL ULSTER CONSTABULARY GC FOUNDATION

Report for the period  
1st April 2008 to 31st March 2009

**OUR PATRON:**  
HRH The Prince of Wales

# RUCGC

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Presented to Parliament by Command of Her Majesty

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## BACKGROUND

The Annual Report and Statement of Account contains the financial out-turn of the George Cross Foundation for the year ended 31st March 2009. The Annual Report and Statement of Account have been prepared in accordance with: the Accounts Direction given by the Secretary of State for Northern Ireland in accordance with Article 11 of the Royal Ulster Constabulary GC Foundation Regulations 2002 and where appropriate the Statement of Recommended Practice (SORP) 'Accounting and Reporting by charities'; and follows the requirements of the Government Financial Reporting Manual (FRM).

## Statutory Basis and Objectives

The Royal Ulster Constabulary George Cross Foundation was created by virtue of Section 70 of the Police (Northern Ireland) Act 2000 for the purpose of 'marking the sacrifices and honouring the achievements of the Royal Ulster Constabulary'.

The Foundation has management responsibility for the RUC GC Garden and a new purpose built museum to be erected beside it. It supports the professional development of serving police officers and undertakes joint initiatives with the various Groups/Associations within the RUC family. The Royal Ulster Constabulary GC Foundation's charity Number is XR80453.

## Chairman and Trustees

### **Jim McDonald, CBE, LVO, KCSG, GCHS, JP, DL (Chairman)**

Jim who is a former member of the Police Authority and Trustee of the RUC GC Museum, has been appointed the first Chairman of the Foundation.

Jim lives in Belfast and is a former Chief Officer of the Labour Relations Agency. He has a background in working with young people having worked with The Prince's Trust for some 25 years. He has experience of consumer affairs and as a qualified Accountant was awarded an MSc in Social Policy from the University of Ulster.

### **Kate Carlisle, MBE, ex Superintendent**

Kate Carlisle served in the Royal Ulster Constabulary GC for 32 years retiring as a Superintendent, in the role of Sub Divisional Commander in June 1995. She held many posts within the RUC and for several years had responsibility for Management Training of Sergeants, Inspectors and Chief Inspectors. She attended several courses at Police Colleges in England, including CID and Command Courses.

She is married and has one daughter and her interests extend from music, gardening and foreign travel to walking. She is on the Board of Directors of the Police Fund of Northern Ireland, and was for many years the chairman of the RUC Ladies Choir.

### **Freddie Hall, OBE, QGM, DL, MA, MCIPD**

Freddie Hall served in the Royal Ulster Constabulary GC for 32 years, retiring as an Assistant Chief Constable in March 2001. He held various command posts across Northern Ireland as well as Personnel, Training and Detective appointments at Headquarters. He holds a BA degree in Public Administration and a MA degree in Legal Studies. Mr Hall was awarded the Queen's Gallantry Medal in 1977 and the OBE in 1997.

During his service Mr Hall attended Staff College courses in the UK and USA and served on the Directing staff of the National Police College at Bramshill, England. He also spent an attachment to US Police Departments and has studied policing methods in Holland, Belgium, Denmark,

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Sweden, Italy, France, Germany, Austria, Cyprus and Estonia. He now works as a Training Consultant and was appointed a Deputy Lieutenant for Co Antrim in July 2007.

He is a married man with four children, aged 22-32 years. His interests include church work, foreign travel, rambling and sport. He is also a past Chairman and now a 'Life-member' of the RUCGC Historical Society.

## **Dame Geraldine Keegan, DBE, DL, an educationalist**

Dame Geraldine was for 18 years, Head of St Mary's College, Derry. During her career, she worked as a senior lecturer in Teacher Training and as Deputy Director of the Northern Ireland Centre for Education Management.

As well as working in the field of education, she holds membership of a number of public and professional bodies, including Northern Ireland representative on the UK Board of Investors in People. She has recently completed a four-year term as Pro-chancellor of the University of Ulster and was appointed a Visiting Professor in Education at the University of Ulster in June 2001.

Because of the success of the school, she is a frequent speaker at conferences worldwide.

In 1995, she was awarded an OBE for 'services to education' and was made a Dame in 2000.

## **Bertha McDougall, OBE**

Bertha McDougall, the widow of part-time RUC Reservist Lindsay McDougall, was educated at Methodist College Belfast and returned to higher education to train as a teacher having taken a break to raise her three sons.

She was a primary school teacher for fifteen years before being seconded to the Northern Ireland Council for Educational Development where she is co-ordinator for EMU (Education for Mutual Understanding) in cross community projects. Her last position was as Principal Officer with the Council for Curriculum Examinations and Assessment (CCEA). She is a Trustee of the Phoenix Energy for Children Charitable Trust.

In October 2005 Bertha was appointed as the Interim Commissioner for Victims and Survivors for a period of one year. Her interests are church, singing and travelling.

## **Trevor Ringland, a Belfast solicitor**

Trevor Ringland was educated at Larne Grammar School and Queen's University, Belfast. Both his father and grandfather served in the RUC.

He played rugby for Ulster, Ireland and British Lions and was a member of the Sports Council for Northern Ireland; a member of the Committee of the Irish Rugby Football Union and now serves on the Northern Ireland Policing Board. He is a founding member of the SPARKS (NI) charity; a partner of Action Medical Research.

Trevor is a Non Executive Director of the Independent News & Media (NI) Ltd, a Director of Ireland Funds, a member of the Ulster Unionist Party and the IRFU Charitable Trust. He is a married man with three children.

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## **Staff Roles**

Our staff consists of two members seconded from the PSNI and 42 volunteer workers including six Trustees.

The Foundation does not discriminate against staff on any grounds including disability.

## ***Sickness absence data***

The reported average number of working days lost due to sickness for 2008/09 was NIL.

## ***Personal data related incidents***

During the financial year 2008-09, the RUC GC Foundation reported no incidents of personal data related incidents.

## **Training and Development**

The Northern Ireland Civil Service provides a range of training and development courses for the full-time staff and the Foundation in conjunction with PRRT (Police Retraining and Rehabilitation Trust) provides training opportunities focused on the needs of our Volunteer guides. At least once a year an 'Away Day' is held for Trustees, Staff and Volunteers to allow the organisation to exchange views and ideas and thereby consolidate.

## **Consultation**

Consultation with the police family and other stakeholders is carried out through formal meetings with the various groups and by the Trustees who attend a wide range of church services and other functions throughout the Province. The Foundation is committed to developing each member of staff so that all reach their potential. It promotes and maintains effective communication and consultation with its staff in order to create and sustain good morale within the office. Team building is achieved by holding joint training sessions involving staff wherever possible, having regular staff meetings and by the issuing of written guidance.

## **Report and Accounts**

In accordance with Article 11 of the Royal Ulster Constabulary GC Foundation Regulations 2002 together with the accounts direction given by the Secretary of State the Foundation is charged with preparing its annual accounts to give a true and fair view of the income, expenditure and cash flow for the financial year, and the state of affairs at the year-end. The accounts are required to be prepared in accordance with the Financial Reporting Manual, and the Accounting and Disclosure requirements of the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' to the extent that such requirements are deemed appropriate and other guidance which the Treasury may issue from time to time in respect of accounts which are necessary to give a true and fair view.

The accounts are audited by the National Audit Office. Audit fees for 2008-09 are set at £3,500 net of VAT.

## **Disclosure to Auditors**

As accounting officer, I am not aware of any relevant audit information of which the Foundation's auditors are unaware. I have taken all reasonable steps to make myself aware of any relevant audit information and to establish that the Foundation's auditors are made aware of that information.

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## Principal Risks

The Foundation has conducted a risk analysis which examined the risks to the range of activities of the organisation and the delivery of its objectives. The main risks are seen as:

- Personnel: The danger of losing key staff, with the associated loss of expertise and experience.
- Reputation: The danger that the Foundation might be seen as partisan in its approach.
- External Relations: The danger that outside agencies may fail to co-operate with the Foundation and that the Foundation may become involved in protracted negotiations which may delay the publication of reports.
- Community Relations: The danger that voluntary and community-based groups may be unwilling to engage with the Foundation.

In each of the above, together with other less likely but potentially damaging risks, the Foundation has put in place contingency plans to reduce or negate any impact on its activities.

## Register of Interests

Trustees are required to provide information of personal or business interests that might be perceived by a reasonable member of the public to influence their judgement in the exercise of their public duties.

This Register is maintained by the Chairman and is available for public inspection.

## Health and Safety

The area for which the Foundation has responsibility are all contained within the confines of the Police Service for Northern Ireland's Headquarters and as such all matters concerning Health and Safety are covered by the policies of the PSNI in this regard.

## Future Developments

The Foundation has completed a feasibility study to examine the case for our new museum. The police family and other stakeholders have been consulted about the results of this study.

In conjunction with this proposal an oral history project has been commenced with funding from the Heritage Lottery Fund. A funding bid for the proposed new museum has been made to Central Government.

Both these projects are essential in the view of the Trustees and our advisors in achieving our primary objective of 'marking the sacrifice and honouring the achievements of the Royal Ulster Constabulary'.

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## MANAGEMENT COMMENTARY

### Financial Review

The Royal Ulster Constabulary George Cross Foundation is partially funded by the Northern Ireland Office. The total income for the 12-month period was £161,172.

The Foundation prepares estimates and receives a budget to cover Capital, Administrative and Payroll costs.

The Foundation's accounts for the year ended 31st March 2009 have been prepared on an accruals basis. The net incoming/(outgoing) resources for the period is (£10,592) (2007/08 - £14,861). Details of the reconciliation of unrestricted funds are given in Note 9 to the accounts.

The Foundation supports the prompt payment initiative in accordance with the Confederation of British Industry (CBI) 'Better Payment Practice Code'. The target is for payment to be made within agreed payment terms or 30 days of receipt of invoices not in dispute for goods and services. The most recent prompt payment survey for 2008-2009 showed that 100% of invoices were paid in accordance with the terms of this code.

The Foundation's Fixed Assets consist principally of its IT (Computer) equipment and software.

The work of our volunteers attached to the Foundation has contributed some 6,000 hours with an equivalent cost of some £90,000.

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## ACTIVITIES

During the year to 31st March 2009 the Board of Trustees held 12 meetings requiring a contribution of some 120 hours in total and as individuals, representing the Foundation also attended a large number of ceremonial, welfare and social events. In addition the Trustees have been involved in Sub-Committee meetings and various Special Projects, all of which represent further significant commitment on the part of the Board.

In line with the Foundation's Business Plan the Stakeholders' Group, representing the many facets of the RUC GC Family, continued to meet under the Chairmanship of Leslie Busby, MBE. This group provides a useful source for consultation and ideas.

### Royal Ulster Constabulary GC Garden

It is with deep regret that we record the deaths during the year of two of our Volunteer Guides, Gerald Titmus and Harry Childs.

During this year 4,378 visits have been to the Garden, bring the total since the official opening on 2nd September 2003 to 21,399.

The Foundation continues to be indebted to the volunteer Guides who contributed 620 hours escorting visitors around the Garden, explaining the events on the History Trail and the symbolism of the design of the sculptures. The Guides readily assisted with other events at the Garden and also with stewarding at the annual 'RUC GC Day' Service. During the year some of the Guides attended regularly as members of the group of volunteers who assisted with gardening duties. The Foundation is indebted to this group for their work which included the re-planting of flower borders, trimming of shrubs, bulb planting, maintenance of the stream and general weeding and tidying tasks throughout the Garden. The volunteer gardeners have contributed 250 hours of voluntary work.

#### **Visitors to the Garden have included:**

Police Motorcyclists Club  
Bedfordshire County Bowling Association  
Military Combined Careers Office Staff  
Army Air Corps Pilots  
International Strategic Leadership Delegates  
Senior FBI Officers



*Tommy Servis, Joe Rawson, Derick Hunter, Graham Harvey*



*Lieutenant McDonald NYPD on visit to Garden*

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In addition, throughout the year, many Police Officers from Forces representing various parts of the world have taken the opportunity to visit the Garden while attending Conferences or Courses with PSNI.

## **Bramshill - National Police Training College**

The now Annual commemorative lunch was held in the RUC GC Room at Bramshill on 28th May 2008 hosted by Mr Peter Holland, CBE, Chairman of the National Police Improvement Agency. The lunch was attended by a party of six representing the wider police family in Northern Ireland and for the most part was made up of those who had not previously visited Bramshill. The group also included Trustees Jim McDonald and Freddie Hall as well as some former RUC GC officers now working in GB and overseas. The Foundation is indebted to the National Police Improvement Agency for their interest in and maintenance of the RUC GC Room.

## **Disabled Police Officers' Association**

2007 marked the Silver Anniversary of the founding of the DPOA and a celebratory Dinner was held in the Stormont Hotel, Belfast on Friday 30th May. Representatives of the Foundation attended this well organised event.

## **RUC GC Day**

The sixth Annual 'RUC GC Day' inter-denominational Service, organised by the RUC GC Foundation, was held on Sunday 1st June 2008 in St Comgall's Parish Church, Bangor, led by representatives of the four main church denominations.

Rev. Roy Cooper, President of the Methodist Church in Ireland gave the address, and this was warmly received by a congregation of approximately 800, which included the Lord Lieutenant for Co Down and other

distinguished guests. It was again a privilege to have members of the Victoria Cross and George Cross Association worldwide in attendance. Other groups represented included the Maltese Police, the Royal Canadian Mounted Police, the Garda Siochana and a number of other British Police forces. Security Minister Paul Goggins, Chief Constable Sir Hugh Orde, Policing Board Chairman, Professor Sir Desmond Rea, were among the dignitaries attending along with Lady Sylvia Hermon, MP, wife of former Chief Constable of the RUC GC Sir John Hermon. The Offering,

in aid of the RUC Benevolent Fund, amounted to £2,731.30. The Foundation is indebted to the Rector of St Comgall's, Rev. Nigel Parker, the Select Vestry and other staff for all their assistance in the planning of the event and the provision of refreshments after the service.



*Presentation of cheque to Marty Whittle, Benevolent Fund following RUCGC Day service in Bangor*

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## **New Zealand Police Pipe Band**

The members of the New Zealand Police Pipe Band paid their second visit to the Foundation on Monday 11th August 2008. Once again they provided an evening of musical entertainment on the Chief Constable's lawn at Brooklyn for approximately 300 visitors drawn from the wider police family. They were accompanied by the Pipes and Drums of the PSNI and the occasion was used to hold a collection for the '999' Charity, the Northern Ireland Cancer Fund for Children. This raised a total of £816.00. The evening ended with a lone piper playing a lament in the Area of Peace in the RUC GC Garden while the Chief Commissioner of the New Zealand Police laid a wreath on behalf of the Force.



*New Zealand Pipe Band on 2nd visit*

## **National Memorial Arboretum, Staffordshire**

On Tuesday 2nd September 2008 the Foundation's Volunteers travelled to the National Memorial Arboretum at Alrewas, Staffordshire for their annual training day. After an early start from Belfast everyone enjoyed a light lunch on arrival followed by a guided tour of the Arboretum which included a walk along 'The Beat' - an area assigned to Police Services throughout the UK, as well as visits to the Memorial Chapel, the tribute to the 'Shot at Dawn' and of course the memorial to the RUC GC.

As a result of a meeting held with the Curator during the visit a plan has been formulated for improvements to the tree-lined walkway which forms part of the RUC GC memorial. A small sub-committee under the Chairmanship of Leslie Busby has been set up to ensure these improvements and the subsequent maintenance of the memorial are carried out.

It was also agreed that a Royal Ulster Constabulary standard would be flown from the flagpole at the Arboretum on RUC GC Day each year.

## **National Police Memorial Day**

The Annual Service remembering all UK Police Officers killed in the line of duty took place on Sunday 28th September in the Anglican Cathedral in Liverpool, a fitting setting during Liverpool's year as European Capital of Culture. This was the fifth Service and large numbers travelled from Northern Ireland to take part. In conjunction with the service the Chief Constable of Merseyside Police hosted a reception at the Cathedral on Saturday evening. This was a very enjoyable social occasion and was attended by most of the Northern Ireland contingent. During the reception tribute was paid to Constable Joe Holness DPM of Kent Constabulary, Project Manager of National Police Memorial Day and the initiator of the annual services following the death on duty of one of his colleagues.

This year HRH The Prince of Wales attended the service and joined selected guests for refreshments afterwards.

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As part of the Act of Remembrance during the service, candles were lit representing each of the four home countries and Elwyn Ward, Chairman of the Disabled Police Officers' Association, lit the Northern Ireland candle. A police widow presented The Prince of Wales with a scroll bearing the names of all those police officers who have died on duty.

## Remembrance

**Royal British Legion:** Representatives of the Foundation attended the Royal British Legion, Northern Ireland Branch's Festival of Remembrance in the Waterfront Hall, Belfast on Saturday 1st November 2008, where, once again, the Foundation Standard was carried by former Inspector Dessie McCormac during the muster of Standards.

**RUC GC Garden:** Approximately 200 people, made up of serving officers and civilian staff from Police HQ at Brooklyn, attended a short informal service of Remembrance held in the RUC GC Garden on Tuesday 11th November. Reverend Colin McClure led the service, which included prayers and the two-minute silence at 11 am. Mr Jim McDonald, Chairman of the RUC GC Foundation, laid a wreath on behalf of the Trustees, while the Deputy Chief Constable, Mr Paul Leighton laid a wreath on behalf of the PSNI. Arrangements were also made for the RUC GC Garden to be open on Remembrance Sunday 9th November 2008, allowing access for anyone wishing to visit. Around 100 people, mostly relatives and families of those remembered in the Garden, availed of this facility.

**London:** A 40-strong group drawn from the RUC GC Association Branches and representatives of the Foundation Guides again took part in the Remembrance Day Parade at Whitehall on Sunday 9th November 2008. A group of RUC GC Widows also attended the opening of the Field of Remembrance by HRH The Duke of Edinburgh at Westminster Abbey on Thursday 6th November and laid a wreath at the National Police Memorial in London. They were accompanied by Trustees Jim McDonald, Bertha McDougall and Freddie Hall as well as representatives of NIRPOA. The group was also privileged to attend a reception at Westminster hosted by the Police Dependents Trust.



**Sid Griffin, a volunteer guide at the garden of remembrance, Westminster Abbey**

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## **RUC GC Commerative Window, St Anne's Cathedral**

A window on the theme of 'PEACE' was given to St Anne's Cathedral, Belfast. The window completed a series in the Ambulatory of the Cathedral which all depict the Fruits of the Spirit. The window was funded by means of an appeal co-ordinated by the Foundation. Donations, large (some very large) and small were made by individuals and groups covering the whole spectrum of the police family.



*Clergy at Dedication of RUCGC Window , St. Annes*

The window was designed by Mrs Anne Smyth and was manufactured by CWS Design of Lisburn. It was dedicated by Lord Eames of Armagh at a service in the Cathedral on 12th October 2008 which was attended by His Grace the Duke of Abercorn KG, the Lord Lieutenant for Belfast - Lady Carswell - and several of the Lord Lieutenants for the Counties of Northern Ireland. The Foundation is pleased to report that the Cathedral was filled to capacity for this service and opportunity was given to everyone in attendance to view the window at the end of the service. The RUC GC Standard also hangs alongside the window. The Foundation is grateful to the Dean, Chapter and Administrative Staff of the Cathedral for their assistance in the planning of this event.

A leaflet containing an illustration of the window together with a full description of the elements of the window has been produced and is available either in St Anne's Cathedral or from the Foundation office.



*Window Dedicated to RUCGC in St, Annes Cathedral alongside RUCGC Standard*

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## Bursary Scheme 2007

The awards for the 2007 Bursaries were presented at a ceremony held in the Ulster University, Jordanstown Campus on 22nd September 2008. The recipients of the bursaries: Christopher Nolan, Michael Daly, Arthur Davidson, Ian Hunt and John Milligan made presentations to and answered questions from an audience which included the Deputy Chief Constable of the PSNI, representatives of local ethnic community groups and leading academics. Certificates were then presented to each of the participants by Professor Alan Sharp, Provost of Coleraine Campus, Ulster University.

## Bursary Scheme 2008

The theme for 2008 - the seventh year of the RUC GC Foundation Bursary Awards - was 'Policing Business Crime' to include amongst others Technology enabled crime, Intellectual Property Theft, Extortion and Criminal Finance. The competition attracted a number of applications from which a short list for interview was formed and Awards were made to the following officers:

### ***D/Inspector Todd Clements.***

Visited the United States and investigated how the FBI's Cyber Crime Division deal with the investigation of internet crime and how they support and interface with the victims of such crimes through the use of websites.

Visited F Secure (a leading software company specialising in producing software to combat cyber criminal attacks on computers) in order to explore the future of criminal threats on the internet and the best way to protect Northern Ireland businesses and citizens.



***Prof. Ivan Topping, Jim McDonald and ACC Harris with Bursary recipients Todd Clements, Andy Workman and Neil Cunningham***

Visited the Financial Action Task Force (FATF), which is an inter-governmental body, whose purpose is the development and promotion of national and international policies to combat money laundering and terrorist financing with a view to bring back best practice, which can then be shared with the Organised Crime Task Force for onward referral to Stormont.

***D/Sergeant Neil Cunningham.*** Sought to learn from the experiences of the US Immigration and Customs Enforcement Agency (ICE), and to use that knowledge to increase the effectiveness of the PSNI in the fight against financial crime.

Gained a better understanding of financial crime, including Global Typologies, Underground Banking, and the misuse of Electronic Money.

***D/Constable Andrew Workman.*** Travelled to Poland to see how Polish Police deal with 'Business Crimes' such as Robbery, People Trafficking, Prostitution and Extortion, and gained an insight of how to support victims and give advice to communities and colleagues.

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## 'Hall of Fame' Award

The RUC GC Foundation 'Hall of Fame' Award was presented at the RUC Athletic Association Annual Dinner on Thursday 24th April 2008. This year the award went to Mr Stewart Reilly, QPM for Table Tennis. Mr Jim McDonald, Chairman of the Foundation made the presentation.

## Christmas Reception

This was held at Newforge Country Club on Thursday 4th December 2008 and was attended by approximately 80 members of the wider police family. These included the Volunteer Guides as well as representatives of the DPOA, NIRPOA, Widows' Association, Parents' Association and branches of the RUC GC Association. Senior Officers of the PSNI also attended the event.

## Memorial Service

Trustees, Staff and Volunteers were privileged to be involved in the Memorial Service for Sir John Hermon, OBE, QPM held in St Anne's Cathedral on Sunday 11th January 2009. A full Cathedral including Lady Sylvia Hermon, other family members and many who had served with 'Sir Jack' appreciated the moving tribute paid by the Dean of Belfast Dr Houston McKelvey.



*Enjoying hospitality after Service*

## Honours and Awards

The Foundation was pleased to note the following awards.

### **Queen's Birthday Honours List:**

**OBE** Dr Michael Paterson, Director, TMR and DPOA member.

### **New Year Honours List:**

**MBE** Mr Trevor Ringland,  
Trustee RUC GC  
Foundation

Mrs Joyce Crossan,  
Secretary, Lurgan RUC  
GC Voluntary Welfare  
Group



*Trevor Ringland and Phyllis Carrothers*

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## Diaries

The Foundation once again produced Diaries for 2009, based on the Northern Ireland Diary as in previous years.

## Annual Police Male Voice Choir Concert

The concert was held on Friday 27th February in the Spires Centre, Belfast and the Foundation again hosted a reception which was attended by representatives of various organisations with links to the Foundation. The concert was compered by Gene Fitzpatrick and as well as a varied programme of music from the Choir included guest artists Peter Corry, Rachel Jones and the Co Antrim and Derry Fiddlers' Association.

## Proposed New Police Museum

Unfortunately the bid for funding from the Heritage Lottery Fund was refused but an updated Business Case was set before the NIO in November 2008 and negotiations as a result of this are still ongoing.

## Oral History Project

Following on the success of the pilot scheme, the Foundation received funding from the Heritage Lottery Fund to enable full and wide-ranging interviews to be conducted. A team of interviewers under the Management of Mr Murray Cameron is currently recording these and it is clear they are building into a comprehensive oral history of policing in Northern Ireland. As we approach the end of the financial year, Phase 1 (Earlier Years) is nearing completion and plans are being put in place to commence Phase 2 which will begin to look at the years of 'The Troubles'. Our volunteer interviewers contributed 2,960 hours to this project.



*Jim McDonald and Freddie Hall explaining the Oral History Project to Ex Chief Constable Sir Ronnie Flanagan*

In conjunction with the museum project it is anticipated that the interviews will form an interactive resource in the new museum.

## 'Special Visitor' Events

The Foundation hosted four such events during the year involving some 100 people. These allow for an exchange of views with key personalities and other opinion formers, concluding with a tour of the RUC GC Garden. Feedback has been very favourable.

## Media and Publicity

The Foundation remains grateful to the media for the reporting of events involving the Foundation. Special mention should be made of those individuals involved in the publication of 'in-house' police magazines such as Callsign, Police Gazette, Re-union, Proceedings, etc.

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## Other Events

Trustees and staff of the Foundation were privileged to attend and support a wide range of ceremonial, social, welfare and religious events organised throughout the year both in different parts of the Province and further afield. These included:

**USC Association:** 13th April 2008 - Service in Bushmills.

**Armagh Voluntary Welfare Group:** 20th April 2008 - Service of Praise and Thanksgiving, Kilmore Parish Church.

**UDR Association:** 20th April 2008 - Annual Service in St John's Parish Church, Castlereagh.

**Lisburn Voluntary Welfare Group:** 29th April 2008 - Monthly Meeting.

**East Tyrone Phoenix Group:** 19th May 2008 - Monthly Meeting.

**Hillsborough Castle:** 20th May 2008 - Garden Party hosted by the Secretary of State.

**RUC GC Benevolent Fund: 6th June 2008** - Annual Dinner in Europa Hotel, Belfast.

**Kilbride Parish Church:** 8th June 2008 - Commemoration Service.

**RUC GC Association Omagh Branch:** 28th June 2008 - Barbecue.

**VC & GC Association:** 8-12 September 2008 - Commemoration events held in London during this week.

**East Tyrone Branch, RUC GC Association:** 14th September 2008 - Dedication of Branch Standard in Cookstown Presbyterian Church.

**Coleraine, Ballymoney and Ballymena Branches, RUC GC Association:** 21st September 2008 - Re-Dedication of Memorial from Ballykelly in St Columb's Cathedral, Londonderry.

**Hillsborough Castle** - 11th October 2008 - Reception for Part-Time RUC Reserve.

**Hillsborough Castle** - 8th November 2008 - Reception for Policing Family.

**Armagh Voluntary Welfare Group:** 28th November 2008 - Annual dinner in Gough Barracks, Armagh.

**PSNI Chief Constable:** 1st December 2008 - Christmas Reception.

**Police Choirs:** 5th December 2008 - PSNI Ladies Choir Concert with guests The Police Male Voice Choir and Sydenham Salvation Army Band. Proceeds to the '999' Charity in the sum of £4,000.00.

**Lurgan Voluntary Welfare Group:** 7th December 2008 - Carol Service in Holy Trinity Church, Waringstown.

**USC Association:** 7th December 2008 - Carol Service in Larne.

**Hillsborough Castle:** 8th December 2008 - Reception for Criminal Justice Agencies.

**Disabled Police Officers' Association:** 13th December 2008 - Christmas dinner in Carrickfergus.

**RUC GC Association Branches:** 14th December 2008 - Carol Services in Armagh and Banbridge.

**RUC GC Widows' Association:** 13th February 2009 - Annual Dinner at La Mon Hotel.

## Staff

This year saw changes in the staff of the Foundation beginning with the retirement at the end of September of Mrs Frances Orr, MBE who had been the Office Manager since the Foundation was first set up in 2001. Starting from scratch, Frances set up the office procedures which have formed the basis of the Foundation operations and we are greatly indebted to her for her work and dedication to this task. Her organisational skills have been invaluable and her ability to liaise with people at all levels has been very helpful in ensuring the success of the many special events organised by the Foundation. Frances's departure from the office did not mean goodbye as she continues her link with the Foundation as a volunteer gardener and interviewer on the Oral History Project.

Mrs Denise Limmer joined the Foundation as replacement for Frances. Denise has worked for many years in Police Support roles and we welcome her to the Foundation office and look forward to working with her.

Then at the end of the Financial Year we lost the services of Mervyn Best, also through

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retirement. Mervyn had transferred to the Foundation from Publications Branch in November 2004. He too has given loyal and valuable service and thankfully will retain his links as a Volunteer Guide, as well as being a member of the Police Male Voice Choir.

We welcome Eva Wilson as Mervyn's replacement.

During what has been an extremely busy year we must also record our thanks to all those volunteers without whom this organisation and the other police family organisations could not operate.

We are also grateful to the Chief Constable and Senior Officers of the Police Service for Northern Ireland together with various officials at the Northern Ireland Office for their help and support.

Signed: *Jim Mc Donnell.*

Date: *25<sup>th</sup> Nov 09*

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## REMUNERATION REPORT

### Remuneration Policy

The Chairman and Trustees work on a purely voluntary basis and receive no remuneration. The two permanent staff seconded from the PSNI are subject to the same level of remuneration and terms and conditions of service within the general pay structure approved by the NIO. Note 1 to the accounts refers to the pension policy.

### Service Contracts

PSNI appointments are made in accordance with the PSNI Recruitment Code, which requires appointment to be on merit on the basis of fair and open competition but also includes the circumstances where appointments may otherwise be made.

The two permanent officials hold appointments, which are open ended until they reach the normal retirement age of 65. Early termination, other than for misconduct, would result in the individual receiving compensation as set out in the Civil Service Compensation Scheme.

Signed: *Jim Mc Donnell*

Date: *25<sup>th</sup> Nov 09*

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## FINANCIAL REPORT YEAR ENDED 31ST MARCH 2009

### Financial and Administrative Information at 31st March 2009

**Trustees:** Mr J McDonald Chairman and Accounting Officer  
Mrs C Carlisle  
Dame G Keegan  
Mr F Hall  
Mrs B McDougall  
Mr T Ringland

**Principal Office:** Brooklyn  
65 Knock Road  
Belfast BT5 6LE

**Auditors:** National Audit Office  
157-197 Buckingham Palace Road  
Victoria  
London SW1W 9SP

**Principal Bankers:** Northern Bank  
520 Upper Newtownards Road  
Belfast BT4 3HD

## **Statement of the Foundation and Accounting Officer's Responsibilities**

From 1st April 2005 the status of the Foundation has been changed from an Advisory Non Departmental Public Body to that of an Executive Non Departmental Public Body.

Under Government's Accounting Rules the Foundation is required to prepare financial statements each year in the form and on the basis determined by the Secretary of State for Northern Ireland. The financial statements are prepared on an accruals basis and are required to show a true and fair view of the Foundation's state of affairs at the year-end and of its income and expenditure for the financial year.

In preparing these accounts the Accounting Officer is required to:

- observe the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgements and estimates on a reasonable basis;
- state whether applicable accounting standards have been followed, and disclose and explain any material departures in the accounts; and
- prepare the accounts on a going concern basis.

The Accounting Officer for the Northern Ireland Office has appointed the Chairman of the Foundation as Accounting Officer. His responsibilities as Accounting Officer, including his responsibility for the propriety and regularity of the public finances, for keeping proper records and the safeguarding of the Foundation's assets are set out in the Financial Memorandum between the Northern Ireland Office and the Foundation.

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## STATEMENT OF INTERNAL CONTROL

### 1. Scope of Responsibility

As Accounting Officer, I have responsibility for maintaining a sound system of internal control that supports the achievement of the Royal Ulster Constabulary GC Foundation's policies, aims and objectives, whilst safeguarding the public funds and the Foundation's assets for which I am personally responsible, in accordance with the responsibilities assigned to me in Managing Public Money. In addition I have regular meetings with NIO staff at which progress in achieving the Foundation's objectives is discussed.

In particular I exercise the following responsibilities:

On managing risk and resources:

- ensure that a system of risk management is maintained to inform decisions on financial and operational planning and to assist in achieving objectives and targets.
- ensure that an effective system of programme and project management and contract management is maintained.
- ensure that all public funds made available to the Foundation are used for the purpose intended by Parliament, and that such monies, together with the Foundation's assets, equipment and staff, are used economically, efficiently and effectively.
- ensure that adequate internal management and financial controls are maintained by the Foundation, including effective measures against fraud and theft.
- maintain a comprehensive system of internal delegated authorities which are notified to all staff, together with a system for regularly reviewing compliance with these delegations.
- ensure that effective personnel management policies are maintained.

### 2. Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the Foundation's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in the Royal Ulster Constabulary George Cross Foundation for the year ended 31st March 2009 and up to the date of approval of the annual report and accounts, and accords with Treasury guidance.

### 3. Capacity to handle risk

As Accounting Officer it is my duty to implement the risk management process including review of the process. My Board is kept apprised of the performance of staff in this area and staff are equally committed to the operation of this system.

### 4. The Risk and Control Framework

Staff are involved in decision relating to the possible impact of risk in ensuring that all public

# RUCGC

funds made available to the Foundation are used for the purpose intended by Parliament, and that such monies, together with the Foundation's assets, equipment and staff are used economically, efficiently and effectively.

## 5. Review of Effectiveness

As Accounting Officer, I also have responsibility for reviewing the effectiveness of the system of internal control. My review of the effectiveness of the system of internal control is informed by the work of the internal auditors and comments made by the external auditors in their Report to Those Charged with Governance and other reports.

## 6. Internal Audit

The Foundation is subject to internal audit by a firm of Accountants which operates a series of internal audits on behalf of Government Departments and NDPBs. A report is prepared following the audit, a copy of which comes to me as Chairman and copies go directly to the Police Division at the NIO, the Head of Internal Audit NIO.

Signed: *Jim M Donohue*

Date: *25<sup>th</sup> Nov 09*

# ANNUAL REPORT

## AUDITORS' REPORT

### Royal Ulster Constabulary GC Foundation

#### Independent Auditor's Report to the Trustees of the Royal Ulster Constabulary GC Foundation

I have audited the financial statements of the Royal Ulster Constabulary GC Foundation for the year ended 31st March 2009. These comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. These financial statements have been prepared under the accounting policies set out within them. I have also audited the information in the Remuneration Report that is described in that report as having being audited.

#### Respective responsibilities of the Foundation, Accounting Officer and auditor

The Foundation and Chairman as Accounting Officer are responsible for preparing the Annual Report, which includes the Remuneration Report, and the financial statements in accordance with the Royal Ulster Constabulary GC Foundation Regulations 2002 and directions made thereunder by the Secretary of State for Northern Ireland and for ensuring the regularity of financial transactions. These responsibilities are set out in the Statement of the Foundation and Accounting Officer's Responsibilities.

My responsibility is to audit the financial statements and the part of the Remuneration Report to be audited in accordance with relevant legal and regulatory requirements, and with International Standards on Auditing (UK and Ireland).

I report to you my opinion as to whether the financial statements give a true and fair view and whether the financial statements and the part of the Remuneration Report to be audited have been properly prepared in accordance with the Royal Ulster Constabulary GC Foundation Regulations 2002 and directions made thereunder by the Secretary of State for Northern Ireland. I report to you whether, in my opinion, the information, which comprises the Chairman's and Trustee's Report and Management Commentary included in the Annual Report is consistent with the financial statements. I also report whether in all material respects the incoming and outgoing resources have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

In addition, I report to you if the Royal Ulster Constabulary GC Foundation has not kept proper accounting records, if I have not received all the information and explanations I require for my audit, or if information specified by HM Treasury regarding remuneration and other transactions is not disclosed.

I review whether the Statement on Internal Control reflects the Royal Ulster Constabulary GC Foundation's compliance with HM Treasury's guidance, and I report if it does not. I am not required to consider whether this statement covers all risks and controls, or form an opinion on the effectiveness of the Royal Ulster Constabulary GC Foundation's corporate governance procedures or its risk and control procedures.

I read the other information contained in the Annual Report and consider whether it is consistent with the audited financial statements. This other information comprises the Activities of the Foundation and the unaudited part of the Remuneration Report. I consider the implications for my report if I become aware of any apparent misstatements or material inconsistencies with the financial statements. My responsibilities do not extend to any other information.

## Basis of audit opinions

I conducted my audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. My audit includes examination, on a test basis, of evidence relevant to the amounts, disclosures and regularity of financial transactions included in the financial statements and the part of the Remuneration Report to be audited. It also includes an assessment of the significant estimates and judgements made by the Royal Ulster Constabulary GC Foundation and Accounting Officer in the preparation of the financial statements, and of whether the accounting policies are most appropriate to the Royal Ulster Constabulary GC Foundation's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements and the part of the Remuneration Report to be audited are free from material misstatement, whether caused by fraud or error, and that in all material respects the incoming and outgoing resources have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements and the part of the Remuneration Report to be audited.

## Opinions

In my opinion:

- the financial statements give a true and fair view, in accordance with the Royal Ulster Constabulary GC Foundation Regulations 2002 and directions made thereunder by the Secretary of State for Northern Ireland, of the state of the Royal Ulster Constabulary GC Foundation's affairs as at 31st March 2009 and of its incoming resources and application of resources for the year then ended;
- the financial statements and the part of the Remuneration Report to be audited have been properly prepared in accordance with the Royal Ulster Constabulary GC Foundation Regulations 2002 and directions made thereunder by the Secretary of State for Northern Ireland; and
- information, which comprises the Chairman's and Trustees' Report and Management Commentary, included within the Annual Report, is consistent with the financial statements.

## Opinions on Regularity

In my opinion, in all material respects the incoming and outgoing resources have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Amyas C E Morse  
Comptroller and Auditor General  
22 January 2010

National Audit Office  
157-197 Buckingham Palace Road  
Victoria  
London  
SW1W 9SP

# ANNUAL REPORT

## STATEMENT OF FINANCIAL ACTIVITIES AT 31 MARCH 2009

|   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2009<br>£ | Total Funds<br>2008<br>£ |
|---|----------------------------|--------------------------|--------------------------|--------------------------|
| <b>Incoming Resources (Note 2)</b>                    |                            |                          |                          |                          |
| <i>Incoming Resources from generated funds</i>        |                            |                          |                          |                          |
| Voluntary Income                                      | 154,202                    | 3,820                    | 158,022                  | 174,757                  |
| Investment Income                                     | 1,259                      | -                        | 1,259                    | 1,230                    |
| <i>Incoming Resources from charitable activities</i>  | 1,891                      | -                        | 1,891                    | 33,051                   |
| <b>Total Incoming Resources</b>                       | <b>157,352</b>             | <b>3,820</b>             | <b>161,172</b>           | <b>209,038</b>           |
| <b>Resources Expended (Note 3)</b>                    |                            |                          |                          |                          |
| <i>Costs of generating funds</i>                      |                            |                          |                          |                          |
| Costs of generating voluntary income                  | 3,597                      | -                        | 3,597                    | 4,019                    |
| <i>Charitable activities</i>                          | 107,808                    | 30,276                   | 138,084                  | 185,854                  |
| <i>Governance Costs</i>                               | 28,613                     | -                        | 28,613                   | 32,169                   |
| <b>Total Resources Expended</b>                       | <b>140,018</b>             | <b>30,276</b>            | <b>170,294</b>           | <b>222,042</b>           |
| Transfer in funds                                     | 1,119                      | (1,119)                  | -                        | -                        |
| Notional cost of Capital                              | 1,470                      | -                        | 1,470                    | 1,857                    |
| <b>Net (Outgoing)/Incoming Resources for the Year</b> | <b>14,745</b>              | <b>(25,337)</b>          | <b>(10,592)</b>          | <b>(14,861)</b>          |
| Credit in respect of Notional cost of Capital         | -                          | 1,470                    | 1,857                    |                          |
| Net movement in Funds                                 | 16,215                     | (25,337)                 | (9,122)                  | (13,004)                 |
| Total Funds Brought Forward                           | 18,672                     | 27,884                   | 46,556                   | 59,560                   |
| Total Funds Carried Forward                           | 34,887                     | 2,547                    | 37,434                   | 46,556                   |

There are no recognised gains and losses other than the net movement in funds reported above. All amounts above relate to the continuing activities of the Royal Ulster Constabulary GC Foundation.

The notes on pages 26 to 27 form part of these financial statements.

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## BALANCE SHEET AT 31ST MARCH 2009

|   | Notes | 2009<br>£ | 2008<br>£ |
|---|-------|-----------|-----------|
| <b>Fixed Assets</b>                                   |       |           |           |
| Intangible Assets                                     | 5     | -         | 225       |
| Tangible Assets                                       | 6     | 646       | 1,914     |
|   |       | 646       | 2,139     |
| <b>Current Assets</b>                                 |       |           |           |
| Stock   | 7     | 1,010     | 776       |
| Other Debtors   | 7     | 3,718     | 2,453     |
| Cash at Bank and in Hand                              |       | 39,766    | 50,074    |
|   |       | 44,494    | 53,303    |
| <b>Creditors: amounts falling due within one year</b> | 8     | 7,706     | 8,886     |
| <b>Net Current Assets</b>                             |       | 36,788    | 44,417    |
| <b>Total Assets less Current Liabilities</b>          |       | 37,434    | 46,556    |
| <b>Net Assets</b>                                     |       | 37,434    | 46,556    |
| <b>Financed by: Funds</b>                             |       |           |           |
| Unrestricted Funds                                    | 9     | 34,887    | 18,672    |
| Restricted Funds                                      | 10    | 2,547     | 27,884    |
| <b>Total Funds</b>                                    |       | 37,434    | 46,556    |

The notes on pages 26 to 27 form part of these financial statements.

The financial statements were approved by the Trustees and signed on their behalf by:

Accounting Officer:

*Jim M Donohue*

Date:

*25<sup>th</sup> Nov 09*

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## CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST MARCH 2009

|   | Notes | 2009<br>£ | 2008<br>£ |
|---|-------|-----------|-----------|
| Net Cash Inflow/(Outflow) from Operating Activities | 12    | (9,759)   | 10,142    |
| <b>Capital Expenditures</b>                         |       |           |           |
| Payments to acquire Fixed Assets                    |       | (549)     | (468)     |
| (Decrease)/Increase in Cash in the Year             |       | (10,308)  | 9,674     |

The notes on pages 26 to 27 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2009

### 1. Accounting Policies

(a) **Basis of Accounts.**

The financial statements have been prepared on an accruals basis in accordance with the Accounts Direction given by the Secretary of State for Northern Ireland and in accordance with Article 11 of the Royal Ulster Constabulary Foundation Regulations 2002. The accounts are prepared using the historic cost convention and follow the requirements of the Government Financial Reporting Manual (FrM).

(b) **Accounting Conventions.** The accounts have been prepared in accordance with:

- (i) the accounting and disclosure requirements of the Statement of Recommended Practice 2005 (SORP) 'Accounting and Reporting by Charities' to the extent that such requirements are appropriate to the Foundation and are in line with the requirements of the Accounts Direction.
- (ii) Standards issued by the Accounting Standards Board.
- (iii) Disclosure and accounting requirements of the Treasury.
- (iv) The accounting and disclosure requirements of the Accounts Direction and conditions of grant issued to the Foundation by the Secretary of State for Northern Ireland.

(c) **Income** - All income is accounted for on a receivable basis. Grant-in-Aid from the Treasury through the Northern Ireland Office unless for one-off specified purposes is allocated to the general fund and is taken to the Statement of Financial Activities for the year in which it relates. Bank interest is accounted for on an accruals basis.

(d) **Resources Expended** - Expenditure is classified under the principal categories of charitable and other activities, rather than the type of expense in order to provide more useful information to users of the financial statements. Charitable expenditure and governance costs comprise direct expenditure including direct staff costs attributable to the activities. Where costs cannot be directly attributable they are allocated to the activities on an equally spread basis as the amount of money is considered small.

(e) **Fixed Assets and Depreciation**

The cost of assets comprises purchase price plus installation charges where applicable. Assets (both tangible and intangible) are capitalised as Fixed Assets if they are intended for use on a continuous basis. Depreciation is calculated to write off the cost of Fixed Assets on the following basis:

Software Licenses 25% straight line.

Office Equipment 25% straight line.

(f) **Fund Accounting**

The Foundation has various types of funds for which it is responsible and which require separate disclosure. These are as follows:

(i) **Restricted Funds**

Donations received which are designated by the donor for specific reasons. Such purposes are within the overall aim of the organisation.

(ii) **Unrestricted Funds**

Funds which are expendable at the discretion of the Foundation in furtherance of the objects of the Foundation.

(iii) **Designated Funds**

# ANNUAL REPORT

Funds which are expendable at the discretion of the Foundation and have been designated for a particular purpose.

**(g) Notional Charges**

A notional charge, reflecting the cost of capital utilised by the Foundation, is included in the operating costs. The charge is calculated at the government's standard rate of 3.5% in real terms using the average net book values of the assets and liabilities.

**(h) Value Added Tax**

The Foundation is not eligible to register for VAT and all costs are shown inclusive of VAT.

**(i) Stock**

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs. The Foundation carries a number of items for distributions as gifts, these items are branded and have either nil or negligible realisable value and are therefore not included in the valuation of stock.

**(j) Pensions**

Past and present employees are covered by the provisions of the Civil Service Pension Schemes. The defined elements of the schemes are unfunded and are non-contributory except in respect of dependent's benefits. The parent organisation recognises the expected costs of these elements on a systematic and rational basis over the period during which it benefits from employees' services by payment to the Principal Civil Service Pension Scheme NI (PCSPS(NI)) of amounts calculated on an accruing basis. Liability for payment of future benefits is a charge on the PCSPS(NI). In respect of the defined contribution elements of the schemes, the organisation recognises the contributions payable for the year.

2 & 3.

## Support Costs

### 3. Resources expended

#### (a) Analysis of costs of generating voluntary income

|                     | Total<br>2009<br>£ | Total<br>2008<br>£ |
|---------------------|--------------------|--------------------|
| Guide Expenses      | 2,421              | 4,019              |
| Promotional Booklet | 1,176              | -                  |
|                     | 3,597              | 4,019              |

#### (b) Analysis of Charitable & Governance costs

|   | Staff<br>costs<br>£ | Support<br>costs<br>£ | Other<br>direct costs<br>£ | Total<br>2009<br>£ | Total<br>2008<br>£ |
|---|---------------------|-----------------------|----------------------------|--------------------|--------------------|
| <b>Unrestricted funds</b>                           |                     |                       |                            |                    |                    |
| Bursary Grant                                       | 5,221               | 670                   | 13,551                     | 19,442             | 26,511             |
| Hospitality   | 522                 | 670                   | 1,711                      | 2,903              | 2,193              |
| Annual Church Service                               | 10,442              | 669                   | 3,605                      | 14,716             | 12,882             |
| Concerts & Reception                                | 1,044               | 669                   | 1,398                      | 3,111              | 1,947              |
| Newforge Reception                                  | 2,610               | 669                   | 1,014                      | 4,293              | 4,093              |
| Promotional Gifts                                   | 261                 | 671                   | 370                        | 1,302              | 1,843              |
| Garden Exps & Maintenance                           | 6,265               | 671                   | 22,644                     | 29,580             | 24,115             |
| Washington Trip                                     | -                   | -                     | -                          | -                  | 49,268             |
| Museum  | -                   | 671                   | 8,085                      | 8,756              | 5,613              |
| Special Events                                      | 10,442              | 671                   | 7,010                      | 18,123             | 16,647             |
| Donations   | 261                 | 671                   | 4,650                      | 5,582              | 1,850              |
|   | 37,068              | 6,702                 | 64,038                     | 107,808            | 146,962            |
| <b>Governance</b>                                   | 14,619              | 671                   | 13,323                     | 28,613             | 32,169             |
| Total of Unrestricted charitable & governance costs | 51,687              | 7,373                 | 77,361                     | 136,421            | 179,131            |
| <b>Restricted funds</b>                             |                     |                       |                            |                    |                    |
| Audience Research Project                           | -                   | -                     | -                          | -                  | 29,375             |
| Oral History Project                                | -                   | 254                   | 12,808                     | 13,062             | 2,029              |
| St Annes Commemorative Window                       | 522                 | -                     | 16,692                     | 17,214             | 7,488              |
| Total of Restricted charitable & governance costs   | 522                 | 254                   | 29,500                     | 30,276             | 38,892             |
|   | 52,209              | 7,627                 | 106,861                    | 166,697            | 218,023            |

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| <i>(c) Analysis of support costs</i> | <b>Admin<br/>&amp; Sundry<br/>£</b> | <b>Postage<br/>&amp; Stationery<br/>£</b> | <b>Depreciation<br/>Costs<br/>£</b> | <b>Total<br/>2009<br/>£</b> | <b>Total<br/>2008<br/>£</b> |
|--------------------------------------|-------------------------------------|---|-------------------------------------|-----------------------------|-----------------------------|
| Bursary Grant                        | 185                                 | 323                                       | 162                                 | 670                         | 706                         |
| Hospitality                          | 185                                 | 323                                       | 162                                 | 670                         | 706                         |
| Annual Church Service                | 185                                 | 322                                       | 162                                 | 669                         | 708                         |
| Concerts & Reception                 | 185                                 | 322                                       | 162                                 | 669                         | 706                         |
| Newforge Reception                   | 185                                 | 322                                       | 162                                 | 669                         | 708                         |
| Promotional Gifts                    | 186                                 | 322                                       | 163                                 | 671                         | 706                         |
| Garden Exps & Maintenance            | 186                                 | 322                                       | 163                                 | 671                         | 709                         |
| Washington Trip<br>709               |                                     | -   | -                                   | -                           | -                           |
| Museum                               | 186                                 | 322                                       | 163                                 | 671                         | 706                         |
| Special Events                       | 186                                 | 322                                       | 163                                 | 671                         | 706                         |
| Donations                            | 186                                 | 322                                       | 163                                 | 671                         | 706                         |
| Governance                           | 186                                 | 322                                       | 163                                 | 671                         | 707                         |
|                                      | 2,041                               | 3,544                                     | 1,788                               | 7,373                       | 8,483                       |

| <i>(d) Analysis of governance Cost</i>   | <b>Total<br/>2009<br/>£</b> | <b>Total<br/>2008<br/>£</b> |
|--|-----------------------------|-----------------------------|
| Legal and professional fees              | 856                         | 1,845                       |
| Audit fees                               | 4,393                       | 4,575                       |
| Costs of AGM & Trustee travel etc        | 7,440                       | 11,120                      |
| Trustees Entertainment                   | 634                         | 247                         |
| Apportionment of staff and support costs | 15,290                      | 14,382                      |
|  | 28,613                      | 32,169                      |

# RUCGC

## 4. Staff costs and Numbers

Wages represent amounts paid to the Police Service of Northern Ireland (PSNI) for two PSNI staff on secondment to the Foundation and one member of staff employed through an Employment Agency. Trustees, including the Chairman/Accounting Officer receive no remuneration, nor are there any directly employed staff.

**Amounts Payable in respect of staff on secondment, agency/temporary staff, and contract staff.**

|                         | 31/03/09 | 31/03/08 |
|-------------------------|----------|----------|
| Total staff Costs       | 52,209   | 48,839   |
| Average number of staff | 2        | 2        |

## 5. Intangible Fixed Assets

|                              | Software Licenses<br>£ | Total<br>£ |
|------------------------------|------------------------|------------|
| Cost at 1 April 2008         | 900                    | 900        |
| Cost at 31 March 2009        | 900                    | 900        |
| Amortisation at 1 April 2008 | 675                    | 675        |
| Provided during the Year     | 225                    | 225        |
| NBV at 31 March 2009         | 0                      | 0          |
| NBV at 31 March 2008         | 225                    | 225        |

# ANNUAL REPORT

## 6. Tangible Fixed Assets

|                                     | Office<br>Equipment<br>£ | Total<br>£ |
|-------------------------------------|--------------------------|------------|
| <b>Cost:</b>                        |                          |            |
| At 1 April 2008                     | 13,067                   | 13,067     |
| Additions                           | 549                      | 549        |
|                                     | 13,616                   | 13,616     |
| <b>Depreciation:</b>                |                          |            |
| At 1 April 2008                     | 11,153                   | 11,153     |
| Providing during the Year           | 1,817                    | 1,817      |
| Depreciation at 31 March 2009       | 12,970                   | 12,970     |
| Net Book Value:<br>at 31 March 2009 | 646                      | 646        |
| At 31 March 2008                    | 1,914                    | 1,914      |

## 7. Stock & Debtors

|                                | 2009<br>£ | 2008<br>£ |
|--------------------------------|-----------|-----------|
| Stock                          | 1,010     | 776       |
| Prepayments and Accrued Income | 3,220     | 2,207     |
| Other Debtors                  | 498       | 246       |
|                                | 4,728     | 3,229     |

## 8. Accruals

|          | 2009<br>£ | 2008<br>£ |
|----------|-----------|-----------|
| Accruals | 7,706     | 8,886     |
|          | 7,706     | 8,886     |

## 9. Reconciliation of Unrestricted Funds

|  | 2009<br>£ | 2008<br>£ |
|--|-----------|-----------|
| Balance at 1 April 2008                            | 18,672    | 43,510    |
| Net (Outgoing)/Incoming Resources                  | 16,215    | (24,838)  |
|  | 34,887    | 18,672    |
| Balance at 31 March 2009                           |           |           |
| Analysis of Unrestricted reserves at 31 March 2009 |           |           |
| Designated reserves                                | 10,000    |           |
| Free reserves                                      | 24,887    |           |
|  | 34,887    |           |

The Royal Ulster Constabulary GC Foundation has designated funds for future essential maintenance work required in the garden.

## 10. Reconciliation of Restricted Funds

| <i>Fund</i>          | <b>01/04/2008</b> | <b>Incoming Resources</b> | <b>Outgoing Resources</b> | <b>Transfers</b> | <b>2009</b> | <b>2008</b> |
|----------------------|-------------------|---------------------------|---------------------------|------------------|-------------|-------------|
| Oral History Project | 15,121            | -                         | (13,062)                  | -                | 2,059       | 15,121      |
| St Annes Window      | 12,763            | 3,820                     | (17,214)                  | 1,119            | 488         | 12,763      |
|                      | 27,884            | 3,820                     | (30,276)                  | 1,119            | 2,547       | 27,884      |

The Royal Ulster Constabulary GC Foundation received monies from the Heritage Lottery Fund for provision of an oral history project. All administration work was carried out by volunteers to the charity and as such no support costs are realised in respect of this grant.

The Royal Ulster Constabulary GC Foundation received donations towards the cost of a new commemorative window which was unveiled at St Anne's Cathedral in Belfast in October 2008.

## 11. Related Party Transactions

The Royal Ulster Constabulary GC Foundation is an Executive Non Departmental Public Body sponsored by the Northern Ireland Office (NIO). In the year to 31st March 2009 the grants received from the NIO amounted to £150,000 (2008: £150,000).

Other than the reimbursement of travelling expenses none of the Trustees has undertaken any material transactions with the Foundation during the year. Reimbursement of travelling and entertainment expenses to six trustees (2008:6) amounted to £8,073 (2008: £11,367).

## 12. Reconciliation of Result for the period to net cash flow from operating activities

|  | <b>2009</b> | <b>2008</b> |
|--|-------------|-------------|
|  | <b>£</b>    | <b>£</b>    |
| Result for the period ended 31st March   | (9,122)     | (13,004)    |
| Depreciation                             | 2,042       | 3,492       |
| (Increase)/Decrease in Debtors and stock | (1,499)     | 19,818      |
| Increase/(Decrease) in Creditors         | (1,180)     | (164)       |
|  | (9,759)     | 10,142      |

## 13. Capital Commitments

As at 31st March 2009 the Royal Ulster Constabulary GC Foundation had no capital commitments.

## 14. Commitments under Operating Leases

As at 31st March 2009 the Royal Ulster GC Foundation had no commitments under operating leases.

# ANNUAL REPORT

## 15. Donations

The following donations were made by the Foundation during the year.

|                                       |           |
|---------------------------------------|-----------|
| Disabled Police Officers Association  | £850.00   |
| National Memorial Aboretum            | £200.00   |
| St Anne's Cathedral                   | £1,000.00 |
| National Police Memorial Day          | £500.00   |
| Police Roll of Honour Trust           | £250.00   |
| Portora Royal School                  | £100.00   |
| Groomspoint Presbyterian Church       | £100.00   |
| NI Cancer Centre                      | £25.00    |
| Fire Fighters for Christ              | £25.00    |
| RUC Reserves                          | £250.00   |
| RUC GC Association East Tyrone Branch | £100.00   |
| RUC GC Association Coleraine Branch   | £500.00   |
| RUC GC Association Armagh Branch      | £750.00   |

**Totals** **£4,650.00**

## 16. Notional Cost of Capital

A capital charge, reflecting the cost of capital utilised by the Royal Ulster Constabulary GC Foundation is included in the Statement of Financial Activities along with a reversing notional income to finance the charge. The charge is calculated at the Government's standard rate of 3.5% of the average capital employed, defined as total assets less total liabilities.

For the purpose of this calculation the opening capital employed as at 1st April 2008 and the closing capital employed as at 31st March 2009 have been used.

## 17. Contingent Liabilities

As at 31st March 2009 the Royal Ulster Constabulary GC Foundation had no contingent liabilities.

## 18. Post Balance Sheet Events

The Annual Report and Accounts were authorised to be issued to the Secretary of State on 27 November 2009. There were no other post Balance Sheet events to report.

## 19. Losses and Special Payments

There were no losses or special payments during the year ended 31st March 2009.

## 20. Financial Instruments

FRS25, Financial Instruments, Disclosure & Presentation, FRS26, Financial Instruments, Recognition & Measurement and FRS29, Financial Instruments, Disclosures require disclosure of the role which financial instruments have had during the year in creating or changing the risks an entity faces in undertaking its activities. Due to the non-trading nature of its activities and the way in which Non-Departmental Public Bodies are financed, the Royal Ulster Constabulary GC Foundation is not exposed to the degree of financial risk faced by business entities. Moreover, financial instruments play a much more limited role in creating or changing risk than would be typical of the listed companies to which FRS25, FRS26 and FRS29 mainly apply. The Foundation has no powers to borrow or invest surplus funds and has limited year

# RUCGC

end flexibility. Financial assets and liabilities are generated by day-to-day operational activities and are not held to change the risk facing the Foundation in undertaking its activities. The majority of financial instruments relate to contracts for non-financial items in line with expected purchase and usage requirements and the Foundation is therefore exposed to little credit, liquidity or market risk.

## Liquidity Risk

The Foundation is financed by the Northern Ireland Office and is accountable to Parliament through the Secretary of State for Northern Ireland and is therefore not exposed to significant liquidity risk.

## Interest Rate Risk

All financial assets and financial liabilities of the Foundation with the exception of the No. 2 and No. 3 Bank Accounts carry nil rates of interest and are therefore not exposed to interest-rate risk. The No. 2 Bank Account attracts a variable rate of interest payment monthly. The No. 3 Account received interest at a variable rate payable half yearly.

## Currency Risk

The Foundation does not trade in foreign currency and therefore has no exposure to foreign currency risk.

## Fair Values

The book values and fair values of the Foundation's financial assets and financial liabilities as at 31st March 2009 are set out below:

|  | <b>Book Value</b><br>£ | <b>Fair Value</b><br>£ |
|--|------------------------|------------------------|
| <b><i>Primary Financial Instrument</i></b> |                        |                        |
| <b><i>Financial Assets:</i></b>            |                        |                        |
| Cash at Bank                               | 39,766                 | 50,074                 |
| <b><i>Financial Liabilities:</i></b>       |                        |                        |
| None                                       | N/A                    | N/A                    |